



THERAPY ROOM HIRE TERMS AND CONDITIONS

Below are the Therapy Room hire and usage terms and conditions. Please read these and sign at the bottom showing your agreement.

1. movingartsbase may require a minimum 4 hour booking for therapy rooms which can be used anytime and in any combination within a two month period. Unused hours will expire after two months.
2. Invoices for room hire must be paid within 7 days.
3. Users cancelling with less than 24 hours notice will be liable for the full fee for that booking.
4. movingartsbase reserves the right to cancel bookings at anytime for circumstances that may arise that are beyond our control and/or would endanger clients, users, staff or anyone within the premises. While we will give as much notice as possible movingartsbase cannot be held responsible for any loss incurred from such cancellations. Please ensure you have insurance in place to cover this rare possibility.
5. All therapists are required to submit up to date copies of qualifications and insurance for all therapies undertaken at movingartsbase.
6. Tea-light candles are permitted provided they are used in the provided candle holders. No other candles are permitted.
7. You may not use Incense in the therapy rooms.
8. Music must be played at a low level so as not to disturb other users.
9. It is not permitted to use your own sound system without prior approval from movingartsbase.
10. Please ensure you have completed your activities and have vacated the therapy room at the end of your booking time.
11. Booking times are when you, the hirer, have access to the therapy room from until the time you need to have vacated the room. movingartsbase will allow 15 minutes between hirer's bookings. Any gaps required between the hirer's own clients must be included within the booking time.
12. At the end of the booking the therapy rooms must be left in the same condition as you found them.
13. movingartsbase will provide either a massage table or chairs depending on requirements, couch cover, couch roll, candle holders and a small stereo/cd player.
14. For an additional fee movingartsbase can provide advertising support which includes listing of your services on our website, space on our printed 'what's on' guide and allows you to display your flyer (no larger than A5) on our notice boards in the reception and green room areas. This support is intended to compliment your own advertising and marketing efforts, which we strongly encourage you to undertake, as our advertising alone is not enough to sustain any business here at movingartsbase. movingartsbase can not be held responsible or liable for the success of your business.
15. movingartsbase operates an honesty system for towel usage to cover laundry cost. Users are encouraged to pay £1 per towel.

Any damage to the therapy rooms resulting in misuse or failure to adhere to the above terms and conditions will result in repairs being charged to you.

Thank you